



Department of Professional and Occupational Regulation

Department of Professional and Occupational Regulation
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EXAMINATION AGREEMENT

This statement from the Department of Professional and Occupational Regulation (DPOR) sets forth the terms and conditions under which DPOR will allow you to take this examination. You must carefully read the statement to acknowledge your understanding and acceptance of all the terms of this Examination Agreement. You will not be permitted to take the requested examination until after you have read and signed this Examination Agreement.

PROHIBITED CONDUCT

By taking this examination you agree that the following actions/behaviors constitute prohibited conduct and, if you are found to have engaged in any of the following actions/behaviors or aided or abetted another person in such conduct, you will be sanctioned as set forth in the final paragraph of this Examination Agreement:

1. Looking at another examinee's answer sheet/test booklet or communicating with another candidate during administration of the examination;
2. Using unauthorized electronic devices, including but not limited to cell phones, smartphones, iPads, tablets, computers, audio recording devices, video recording devices, cameras, transmitters, receivers, and other communication devices.
3. Using notes, sample tests, references, answer keys, calculators, manuals, note pads or other aids that have not been explicitly approved for use during the examination;
4. Copying, recording, or transmitting, or attempting to copy, record, or transmit, examination items, questions, answers or other content in any form (includes writing in authorized reference materials during open book exams, writing in or on unauthorized note or scratch pads, etc.);
5. Sharing any examination content with another person before, during or after the examination;
6. Reconstructing or attempting to reconstruct from memory any examination content for any purpose;
7. Receiving, soliciting or possessing current or prior examination content from a person who was not explicitly authorized in writing by the DPOR to share the examination content;
8. Communicating with any person before, during or after the examination about specific examination items, questions, answers or other confidential examination content;
9. Exhibiting irrational or disruptive behavior at the examination site;
10. Continuing to fill in answer sheets or answer test questions after time has been called;
11. Impersonating or attempting to impersonate an examination candidate or using or attempting to use false identification to take an examination - only the person named

- on the examination application/answer sheet is authorized to take the examination and his/her correct name must be signed on the examination;
12. Allowing another person to take or attempt to take an examination – only the person named on the examination application/answer sheet is authorized to take the examination;
 13. Failure to follow any provision of the Candidate Information Bulletin/Handbook or instructions given at the examination site; and
 14. Any non-compliance with § 54.1-102 of the *Code of Virginia*

ACKNOWLEDGEMENT AND ACCEPTANCE

I have read and understand the provisions of this Examination Agreement and agree to be bound by all of its terms. I further understand that a breach of this Examination Agreement may subject me to sanctions including, but not limited to, expulsion from the examination, the voiding of my scores, the denial of my application, revocation of my license, the restriction or prevention of my ability to take the examination again, and may expose me to litigation for recovery of expenses for the development of a new examination.

I understand that any person violating any of the provisions of § 54.1-102 of the *Code of Virginia* by unlawfully assisting another to take an examination or obtain a license may be subject to criminal penalties which may include jail time and/or fines. I further understand that if I am expelled from the examination for any reason, my examination fees will be forfeited. Finally, I agree to cooperate in any investigation of prohibited conduct, if so requested, and provide true, accurate, and complete information.

Candidate's Name:

_____ (Please Print)

Candidate's ID Number:

Name of Examination:

Candidate's Signature

Date